



Thursday, 17 July 2014
Executive Conference Room
Town Office 233A Atlantic Avenue

Present:
Paul Cuetara
Donna Etela, Chair
Jim Maggiore
Jane Robie
Cynthia Swank

Alternates: Carolyn Brooks, Jeff Hillier

Absent: Jane Currivan, Tibbie Field, Nancy Monaghan

Also present: Little Boar's Head Heritage Commission members Jane Rockwell, Chair; Bob Hamilton; Debby Kanner; John Latham Knapp; Margaret Schoenberger.

1. Call to Order at 9:38AM; designation of voting - Hillier for Currivan.
2. Treasurer's Report. Currivan provided year end reports prior to the meeting. Etela has asked Currivan to write letter asking unused funds from last year's budget line be transferred to the Heritage Fund.
3. Approval of Minutes. June 12, 2014 were approved as presented.
4. **Little Boar's Head Heritage Commission.** After individuals' introductions, Etela described some of the documents she was providing: North Hampton Heritage Commission By-laws and Rules of Procedure; Historic Resources Section of the Master Plan; and the Demolition Review Ordinance passed in March. She also suggested the Commission's report in the Annual Town Reports as a source of information about the Commission's activities.

She noted that the Demolition Review Ordinance had been one of the Commission's recommendations in the Historic Resources section of the Master Plan. The value of preparing the section, especially goals and recommendations, was stressed. Swank will

send spreadsheet of properties listed in the Vision Appraisal database as fifty years or older. It includes Little Boar's Head properties.

The LBH Heritage Commission members will speak with Rob Southworth, the District's Building Inspector, and the LCH Commissioners about a demolition review ordinance identical to the Town zoning ordinance. They will then get back to the NH Heritage Commission. The District is working on creating its own zoning ordinances which will need to be adopted at the District's annual meeting on the first Tuesday in September. It is thought that there is insufficient time to do so for this year's meeting.

Hillier proposed an annual joint meeting of the two Heritage Commissions; a semi-annual meeting also was suggested. It was agreed that any meeting be held by June each year so that there is sufficient time for public meetings and / or hearings prior to the District's annual meeting.

It is unclear what happens during this interval when / if a demolition permit application for a property in LBH is submitted. The Commission has not sought a legal opinion.

Discussion moved to the Town campus plan and the need for office and storage space in the renovated Town Offices building for Little Boar's Head officials to maintain current and non-current records, both those that can be destroyed after x number of years and those of permanent value. At present, the records are in people's homes and offices, in the stone building, possibly in the Town Offices' records storage room, or lost. The Garden Club's historical materials are in the stone building.

Swank encouraged the LBH Commission members to conduct an inventory of LBH records to determine the volume, ideally in # of feet. She volunteered to convert the numbers to cubic feet if it is easier to count number of file cabinet drawers and # of boxes, providing dimensions. The next step will be to determine which ones are permanent records and their volume. She suggested as soon as possible so that she can re-do the estimates for the various storage areas in an renovated Town Offices building and provide advice about shelving and other storage equipment.

The furnishing of any shared space may require LBH to provide money. It was noted that the Historical Society purchased its own shelving and expects to pay for additional storage and other equipment it may use in the permanent records storage room and in the research / work room. Such spaces will mean that the Library will have space, too, for unique materials now in the New Hampshire Room of the Library, including any unique Southworth materials about which Kent was concerned.

NH Heritage Commission members encouraged the LBH HC to provide current member names and a contact phone or email address on the LBH webpage of the Town website. Swank suggested setting up a gmail account which someone can monitor. It has worked well for the NH HC and avoids posting personal contact information.

Etela was asked about the Commission's outreach. She described efforts relating to the historic resources survey; she asked Swank to send the link to the historic resources survey materials on Skydrive. She also suggested that the LBH Heritage Commission may wish to develop a mission statement, using the statement to identify what the Commission does or wishes to do. Confusion between the Heritage Commission and Historical Society is a constant among the public.

[Paul Apple, Town Administrator, arrived at 11:17. Apple, Maggiore and Little Boar's Head Heritage Commission members left 11:30AM]

5. Old Business

Attic Finds-Alethoscope. The Select Board at its June 30, 2014 voted to permit the Heritage Commission to sell the Alethoscope and use the proceeds for the repair and restoration of the Megaethoscope.

Rails to Trails. Cuetara and Etela received an email from Phil Wilson indicating that Scott Bogle of the Rockingham Planning Commission was willing to give a presentation to the Heritage Commission about the scenic by-ways program, including rails to trails. Etela suggested that the presentation be a public program given at Town Hall and that it be televised.

[Brooks left at 11:34]

Cuetara indicated he has spoken with Chris Ganotis, chair of the Conservation Commission and that Ganotis, Conservation Commission member Lee Brooks, Phil Wilson and he will ask for Select Board approval to set up a committee consisting of the same four men. No particulars about the committee were discussed nor vote taken.

Survey Update. Commission will discuss a renewal of the effort at next month's meeting.

Town Campus Facilities update. None.

North Hampton Library Day. Woody Fogg sent a nice note to Etela.

6. New Business

6 Cedar Rd. The Code Enforcement Officer [CEO] informed Etela that he had condemned the structure; it was demolished shortly thereafter. The CEO provided several images of the dangerous conditions but none showing the entire structure or its siting. The building was gone before Robie drove by.

268 Post Road. The CEO provided Etela with a demolition permit application just before the start of this meeting. Members of the Demolition Review Committee agreed to meet on Friday, July 18 to discuss and vote on whether the structure has historic significance. Each will view the structure from the road prior to tomorrow's meeting.

Grant Funds for Historic Buildings Disaster Planning. The Federal government is providing grant funds for those states affected by Hurricane Sandy. The second round of grants may be applicable to the Town and the Heritage Commission as purposes include updating historic resources surveys and disaster planning as it relates to historic structures.

7. Next Meeting Date & Time. Thursday, August 21 at 9:30AM

8. Adjournment 11:55am.

Cynthia G. Swank
Recording Secretary